



Champion Role Profile

The CommunityCheck project was established to increase awareness within our community of environmental and local issues.

We achieve this through the promotion of sustainable development to businesses and community organisations by undertaking environmental and local checks, and providing resource efficiency advice, recommendations and support.

As a Champion you will help to encourage people to adopt practical methods that will benefit our environment and therefore our communities. Also, you will gain many benefits yourself!

Aim

To support CommunityChecked organisations between the initial Check and ReCheck by helping to implement recommendations made in the report, providing training for staff and promoting staff awareness in checked organisations.

Why join our team?

- You will gain experience of challenging voluntary work in a well-managed organisation
- You will improve and enhance your knowledge and experiences of environmental management.
- To bring your experiences and knowledge to the CommunityCheck Project and help organisations learn more about their environmental impacts and how they can become more sustainable.
- You will be provided with training opportunities including marketing, presenting and assertive communication.
- We will value your time and aim to make the best possible use of your skills
- Your out of pocket travel expense claims will be reimbursed

What do you gain?

The project provides you with:

- Broaden your environmental knowledge
- Training on environmental and local issues
- A letter of reference and certificates
- Transferable skills e.g. communication, team working, problem solving, report writing
- Work experiences
- Chance to work with a variety of people and organisations
- The chance to enhance your local community
- Experiences of new challenges and meeting new people.

What skills, experience and personal qualities will you need?

We are looking for a friendly person who would enjoy working with businesses and staff members and being a member of an up and coming environmental support project.

Although training and support will be provided, it is desirable for Champions to have previous experience in, or knowledge of, environmental issues. This does not need to take the form of a qualification, but could be a personal interest.

We are looking for someone with an ability to communicate their passion for the environment to others, in order to convince others to change their practices to become more sustainable.

How much time will it take?

The time requirement for this position is fairly flexible. As this position would largely involve working directly with the organisation, times should be arranged with them. However, a proportion of time would involve research, and could be carried out at your convenience.

You would be required to attend a training session lasting about 3 hours, and if possible attend the CommunityCheck of the organisation(s) you will be working with. We ask for a minimum of 5 hours a month commitment to championing the organisation, although more time could be given if desired.

The initial training is under development, but is likely to take approximately 3hrs. Additional, optional training workshops will be offered (e.g. Effective Presentations, Project Management).

A minimum commitment of six months would be desirable, but shorter-term commitment will be considered.

Responsibilities

There are some specific tasks involved in the Champion role. Although these tasks are basic requirements we are always keen to be flexible according to your skills and needs.

- Work with the guidance of the co-ordinator
- Attend the training workshop and spend time reading the associated material
- Arrive at the agreed time for CommunityChecks and to remain for agreed hours
- Provide training to staff and promote staff awareness in CommunityChecked organisations.
- Support CommunityChecked organisations to collect of baseline data and establish monitoring systems.
- Liaise with, and identify potential support for, CommunityChecked organisations
- Obtain quotes/prices from potential environmental suppliers e.g. lights, bins, collections.

When you register with CommunityChecks we take into account your motives for volunteering to help you to gain what you want from your volunteering experience.

Your project co-ordinator is the person with whom you can discuss any questions or problems. You will be given a chance to do this on a regular basis. If there is any aspect of the organisation that you do not wish to be involved in, you are not obliged to do so.

You will also be given the opportunity to develop your skills and interests within the organisation in a manner that suits you.

For more information or if you have any further queries please contact the CommunityCheck Co-ordinator.

We look forward from working with you!